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| 1. Incident Name | | 2. Operational Period (Date/Time) From: _____ To: _____ | | DAILY MEETING SCHEDULE ICS 230-CG | |
| 3. Meeting Schedule (Commonly-held meetings are included) | | | | | |
| Date/ Time | Meeting Name | Purpose | Attendees | Location | |
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| | Tactics Meeting | Develop primary and alternate Strategies to meet Incident Objectives for the next Operational Period. | PSC, OPS, LSC, EUL, RUL & SUL | | |
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| | Planning Meeting | Review status and finalize strategies and assignments to meet Incident Objectives for the next Operational Period. | Determined by the IC/UC | | |
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| | Operations Briefing | Present IAP and assignments to the Supervisors / Leaders for the next Operational Period. | IC/UC, Command Staff, General Staff, Branch Directors, Div. Sups., Task Force/Strike Team Leaders and Unit Leaders | | |
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| | Unified Command Objectives Meeting | Review/ identify objectives for the next operational period. | Unified Command members | | |
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| 4. Prepared by: (Situation Unit Leader) | | | Date/Time | | |
| <div style="display: flex; justify-content: space-between;"> DAILY MEETING SCHEDULE ICS 230-CG(Rev.07/04) </div> | | | | | |